

# Tax status declaration – individual

## Purpose

This form is designed to capture the citizenship and residency for tax purposes of the individual(s) (including personal customers and sole traders) who, for tax purposes, own the income and assets associated with an account maintained by us, the Bank, and held by that individual (“the account holder”).

In certain circumstances, this form can be completed for or on behalf of the account holder. In this case, you should complete the form using information relating to the account holder’s citizenship and residence for tax purposes rather than your own.

Please don’t use this form if you’re not an individual. Instead, please ask us for a copy of the tax status declaration form for entities – you can do this by calling the number below.

## Your Information

Depending on the countries or territories in which the account holder is a tax resident, we, the Bank, may be required to disclose certain information regarding the account holder to the tax authority of the jurisdiction in which you hold your account. If the Bank provides the information to its local tax authorities, then the local tax authorities may exchange this information with the foreign tax authorities of the countries or territories in which the account holder is a tax resident.

Please fill in the form in BLOCK CAPITALS and return to us in the envelope provided. Should you require guidance on completing this form or further information relating to the Foreign Account Tax Compliance Act (FATCA) or Common Reporting Standard (CRS) and the options within this form please refer to our Tax Residency website.

### Section 1 - Customer Identification

#### Name of account holder:

Family name or surname(s)

Title

First or given name

#### Permanent residence address

Address line 1

Address line 2

City or town

County, region, state or province

Post/zip code

Country

Country of birth

Date of birth (DDMMYYYY)

**Mailing address (if different from permanent address)**

Address line 1

Address line 2

City or town

County, region, state or province

Post/zip code

Country

**Section 2 – Tax Residency Information**

Please provide details for each country where, for the purposes of taxation, the account holder is a tax resident or is a citizen:

- Your Tax Identification Number (TIN) or local equivalent in each country, for example this might be your National Insurance number or Social Security Number - please visit the tax residency website or [TIN website](#) for further information and guidance
- Where you do not have a TIN, we need to understand why this is, please indicate that a TIN is unavailable and provide an explanation in the box below (e.g. The country where you are a tax resident of does not issue TINs or local equivalent)
- The relevant dates you have been tax resident in the country(s)

Country of Tax Residency (list all)	Tax Identification Number (TIN)	TIN	Tax residency dates (DDMMYYYY)	
		unavailable (Go to 2.1)	From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**2.1** If you cannot provide a Tax Identification Number (TIN) or local equivalent, please detail the reason below:

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If you need more space, please continue on a separate sheet, sign it, date it, and attach to this form.

### Section 3 – Authorisation and Signature

1. I authorise the Bank to provide, directly or indirectly, to any relevant tax authorities or any party authorised to audit or conduct a similar control of the Bank for tax purposes, a copy of this form and to disclose to such tax authorities or such party any additional information that the Bank may have in its possession that is relevant to the account holder's qualification for any benefits claimed on the basis of this declaration. I acknowledge and agree that information contained in this form, information regarding the account holder that the Bank may have in its possession, and information regarding the account(s), and income paid or credited to or for the benefit of the account(s) maintained by the Bank and held, solely or jointly, by the account holder(s) may be reported to the tax authorities of the country in which such income arises and that those tax authorities may provide the information to the country or countries in which the account holder is a tax resident.

2. I authorise the Bank to provide, directly or indirectly, a copy of this form and any information regarding the account holder(s) that the Bank may have in its possession, and information regarding the account(s) and income paid or credited to or for the benefit of the account(s) maintained by the Bank and held, solely or jointly, by the account holder(s) to: (i) any person that has control, receipt, or custody of income to which this form relates; (ii) any person that can disburse or make payments of income to which this form relates; or (iii) any party authorised to audit or conduct a similar control of aforementioned persons for tax purposes. I further acknowledge that such transfer may be outside of the European Economic Area.

3. I undertake to advise or, to have the account holder advise, the Bank promptly of any change in circumstances which causes the information contained herein to become incorrect and to provide the Bank with a suitably updated declaration within 30 days of such change in circumstances.

4. I certify that I am the owner of the income and assets associated with the account(s) maintained by the Bank (or am authorised to sign on behalf of the account holder) to which this form relates or am using this form to document myself as an individual that is an owner of an account held at the Bank.

5. I confirm that I have obtained the consent of or have the authority from the account holder or controlling person to: (i) provide such personal data in relation to these individuals to the Bank for the purposes as set out in this form; and (ii) permit the Bank to provide, directly or indirectly, such personal data to any relevant tax authority or any party authorised to audit or conduct a similar control of the Bank for tax purposes, whether or not such tax authority is located within the European Economic Area.

Please note that: (i) the Bank shall only process and transfer personal data as collected pursuant to this form or such other relevant account details for the purposes as set out in this form; (ii) the Bank shall ensure appropriate technical and organisational security measures will be taken to prevent unauthorised or unlawful processing, accidental loss of or destruction or damage to such personal data; and (iii) any personal data which is collected, stored or transferred by the Bank shall be subject to the Bank's Privacy Policy.

I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete.

Signed:

Name (Print in full) \_\_\_\_\_

Date signed  
(DD/MM/YYYY) \_\_\_\_\_

If signed on behalf of the account holder please indicate the capacity in which you have acted here (e.g. Power of Attorney, signing on behalf of a minor etc.)

Please refer to the tax residency website for further information on FATCA and CRS, the above options and how to contact us if necessary. If you're in any doubt, please speak to your tax adviser.