

Social & Community Capital Coronavirus Response Fund Application Form



For Social & Community Capital to consider you for grant funding, we require you to complete this application form. This is a chance for you to tell us about your organisation and what you will do with the grant. Should you be shortlisted for the grants, we will be in touch and may request further information on your organisation.

Before completing this form please read carefully the eligibility criteria and guidance notes which are available at www.natwest.com/scc.

Once completed, please return this form as soon as possible to natwestscc@natwest.com. If you have any questions, or require this form in an alternative format, please email natwestscc@natwest.com.

Please adhere to the word limits set and feel free to use bullet points throughout the application. We will not accept additional attachments with this application form.

Privacy note

Social & Community Capital collect the following information for you to apply for grant funding. The information captured is deleted 4 months after the closing date if you do not receive grant funding and a relationship with us is not started. Our full Privacy Notice is available at www.natwest.com/scc.

Eligibility criteria

Before you start your application, **please write Yes or No** next to each of the following criteria to ensure you are eligible for the grant:

Does your organisation employ people from disadvantaged or vulnerable groups?	
Does your organisation generate at least 30% of revenue from trading income ¹ ?	
Is your annual turnover for the last financial year between £50,000 and £1m?	
Were you founded and trading before January 2019?	
Is your legal structure one of those listed in the eligibility criteria?	
Is the following statement true: "I am not a current S&CC customer"	
Has your organisation suffered a loss of revenue since March 2020, caused by coronavirus lockdown restrictions?	

If you have answered **YES** to all of the above questions, you are eligible to apply for a grant. Please proceed to the application form below. If you have answered **NO** to any of the above questions, you are **NOT** eligible to apply for a grant from us so please do not complete the application form. Signposting to other grant funding is available on our twitter page.

Application form

1. Name of organisation:
2. If your organisation is known by any other name(s) (e.g. trading name, previous name), please state here:
3. Company no. (if applicable):
4. Charity no. (if applicable):
5. Registered address:

¹ *By 'trading income' we mean your income from trading with the public, or with other businesses, for example: trading income from room hire for community events and activities. Trading income also includes the provision of goods and services under contract, and income from property such as or rental income (excluding investment income).

6. In which country does your organisation operate?

England

Northern Ireland

Scotland

Wales

7. Website:

8. Contact name:

9. Position:

10. Email address:

11. Contact number:

12. Which of the following describes your organisation's legal structure?

Community Interest Company (CIC)

Company Limited by Guarantee (without charitable status)

Company Limited by Guarantee (with charitable status)

Community Benefit Society

Co-operative Society

Unincorporated association

Charitable Incorporated Organisation (CIO)

Charitable Trusts

Registered Charity

13. Please confirm which disadvantaged or vulnerable group/s your employees fall into? *(for example, people who are homeless, disabled or victims of violence)*

14. In which year and month was your organisation founded?

15. How many staff work for your organisation? How many volunteers do you have?

16. A. Please provide a summary of your financial information for the last three years and forecast for the next two years in the below table

Year	Y-3	Y-2	Y-1	Current Period	Y+1	Y+2
INCOME						
Trading Income						
Grants						
Other income						
Total Income						
Expenditure						
Cost of Sales						
Staff costs (incl directors)						
Admin Expenses						
Operating Surplus						
Debt Service Cost						
BALANCE SHEET (Key items only)						
Tangible Assets						
Intangible Assets						
Cash						
Debt / borrowings						
Net Current Assets						
Net Assets						

B. [Optional] If there is something odd or unusual about your financial history, and you think it may be confusing, please include a brief explanation as necessary to help our assessors make sense of the information you provide. (max 100 words)

17. Describe your organisation's mission and main activities (max 200 words)

18. Describe the impact you have delivered in the last year (*We would like details on who and how many people benefited from your organisation's work in the last year, and the depth of impact you have had on those people*) (max 200 words)

19. How has the coronavirus affected your business to date and how do you expect it to affect your plans for the next 6 months? (max 200 words) (*please include how it has affected your sales and trading activities. Please tell us if you have had to furlough or let go of any of your staff*)

20. How much grant funding is requested? (between £5,000-50,000) (*Grant requests should be proportional to organisation size and must not exceed 25% of annual turnover*)

21. What do you want to use the grant funding for? (*Please also explain how this money will help your organisation survive or adapt.*) (max 200 words)

22. What impact do you hope to achieve with the grant funding? (max 150 words)

23. Have you attempted to or successfully sourced any other funding or support during the coronavirus crisis? (max 150 words)