

# Help to Buy: ISA Account Opening Form

(Only for customers who previously held a NatWest Help to Buy:ISA and are reinstating their account)



## How to apply

Please fill in this form and take it to the branch of your choice. A member of our staff will go through the form with you and answer any questions you have.

Alternatively, please complete and sign this form, then send it to the address below:

NatWest Mailroom  
1 HARDMAN BOULEVARD  
Manchester  
M3 3AQ  
Depot Code: 049

## What happens when we accept your application?

If we agree your application, we will open your ISA and send you a statement within 10 working days.

## Paperless Statements

Please note, you will receive your statements online where you can view, download, save and print PDF versions.

If you would like your statements in paper format, please log in to Online Banking or via the Mobile app and update your preferences.

Before completing this application form please read;

**Savings Account Terms; Help to Buy: ISA Key Features; Help to Buy: ISA Information Sheet and Financial Services Compensation Scheme Information Sheet & Exclusions List.**

Please read these documents carefully as they contain all the information you need to be aware of before opening your Help to Buy: ISA. If there is anything that you do not understand please ask for further information. If you do not have any of the above documents which are relevant to the account you are applying for, please contact any branch to obtain those you are missing. Please mark this box with a cross to confirm you have all the above documents.

**How we will use your information**

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at [www.natwest.com/privacy](http://www.natwest.com/privacy).

**Who we are**

The organisation responsible for processing your personal and financial information is National Westminster Bank Plc, a member of The Royal Bank of Scotland Group (“RBS”).

Please complete this form in BLOCK CAPITALS and in black ink, mark the box with a cross where applicable and delete as appropriate. Please do not write on or mark outside of the boxes as this could cause electronic readers to misread your instructions. If you wish to transfer other ISAs you hold also complete a Help to Buy: ISA Transfer Request Form. If you are transferring from an existing Help to Buy: ISA it must be transferred in full and closed. If you are transferring from another cash ISA then you can transfer up to the maximum monthly allowances for Help to Buy: ISA of up to £1,200 in the first calendar month of subscription and £200 per month thereafter.

**1. Customer details**

Title Mr  Mrs  Miss  Ms  Other   (please specify)

First name

Middle name(s)

Surname

Address line 1

Address line 2

Address line 3

Address line 4 OR overseas country

Postcode

(Please note, C/O and PO Box addresses are not allowed. An overseas address is not allowed unless you are a Crown employee or the spouse/civil partner of such a person).

Is this property a flat? Yes  No

Date of entry to this address (e.g. 01JUN2005)

If you have lived at your current address for less than 3 years, please provide previous address

Previous address line 1	<input type="text"/>
Previous address line 2	<input type="text"/>
Previous address line 3	<input type="text"/>
Previous address line 4 OR overseas country	<input type="text"/>
Postcode	<input type="text"/>
Is this property a flat?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of entry to this address (e.g. 01JUN2005)	<input type="text"/>
Date of birth (e.g. 29JAN1970)	<input type="text"/>
Home telephone number	<input type="text"/>
Preferred daytime contact number	<input type="text"/>
Mobile telephone number*	<input type="text"/>
Email address*	<input type="text"/>

**Mobile phone number**

We may need to call you about setting up your account. By giving us your mobile number, you'll be able to use our mobile banking app, set up text alerts and this also allows us to service and help protect your account. To find out more, see the activity alerts section or visit our 'Alerts' page in Digital Banking.

**Email address**

We need your email address to open your account and to notify you when your statement is ready for viewing, if applicable. We'll also be able to set you up with online banking and email alerts to service and help protect your account. You will receive an email notification to let you know when your statement is ready online. You can change this at any time in Digital Banking via the 'Alerts' page.

Memorable word	<input type="text"/>	Please choose a memorable word of no more than 15 characters. This may be used to confirm certain transactions.
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**Nationality & Tax Details**

Country of residence*	<input type="text"/>
Country of birth*	<input type="text"/>
Place of birth (town/city)	<input type="text"/>
Country of Nationality*	<input type="text"/>
Do you hold any other Citizenships/Nationalities?*	Yes <input type="checkbox"/> No <input type="checkbox"/>
If 'Yes' list here	<input type="text"/>
Do you have more than 5 Citizenships/Nationalities?*	Yes <input type="checkbox"/> No <input type="checkbox"/>
National Insurance number*	<input type="text"/>

\*Mandatory field

If you do not know your number look at your payslip, form P60 or P45, a letter from HM Revenue and Customs/DSS or front cover of your pension book. If you do not have a National Insurance number please speak with a member of staff.

Are you resident in the UK for Tax Purposes?\*      Yes       No

Are you a Crown employee serving overseas or the spouse/civil partner of such a person?\*      Yes       No

Are you tax resident in other countries?\*      Yes       No

If 'Yes' please list here and provide your tax number, social security or local equivalent, if known.

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**2. Opening balance details**

Please credit my Help to Buy: ISA with a deposit of :  (maximum initial deposit £1,200)

Please also write the amount you wish to deposit in words \_\_\_\_\_

To help you get started, you can save up to £1,200 into your new Help to Buy: ISA in the first calendar month you fund your account. This includes any transfers you may wish to make from another cash ISA. Each month thereafter you may save up to £200 into your Help to Buy: ISA.

**By means of**

Transfer from my NatWest account

Account number

Sort code

**OR**

The enclosed cheque payable to Self

**AND/OR**I would like to save a monthly amount by Standing Order to my ISA  Please complete Section 9. Regular Saver.**3. New account details****3.1. Subscription Tax Year**

I apply to subscribe to this Help to Buy: ISA for the tax year indicated below and each subsequent year until further notice. Please note that the tax year runs from 6 April to 5 April. For example, if you apply on 20 July 2019, you will be applying for tax year 2019/2020.

 /   
(YYYY) (YYYY)**3.2. Help to Buy: ISA Bonus Payment**

When you are ready to buy your first home you must close your Help to Buy: ISA before claiming for your bonus from the UK Government through your conveyancer. The minimum bonus the UK Government will pay is £400 on a closing balance of £1,600 in your Help to Buy: ISA. £3,000 is the maximum bonus the UK Government will pay on a closing balance of £12,000.

Please allow up to 5 working days for your account to be closed, this can be completed via your local branch, in writing or over the phone (providing you hold at least one other NatWest account). Once the account has been closed, within 5 working days we will send you a Closing Document that you then need to provide to your conveyancer and they claim the bonus on your behalf.

The maximum property price a bonus will be paid on is £450,000 in London and £250,000 elsewhere.

For further information visit [www.helptobuy.gov.uk/isa](http://www.helptobuy.gov.uk/isa)

**4. How we will use and share your information****(a) Credit reference and fraud prevention agencies**

We may request information about you from credit reference agencies to help verify your identity. This request will not affect your ability to obtain credit (for example for a loan or credit card) in the future.

While you have a relationship with us, we will continue to share information with credit reference agencies about how you manage your account including your account balance, the regularity of payments being made, credit limits and any arrears or default in making payments. This information will be made available to other organisations.

Application decisions may be taken based on solely automated checks of information from credit reference agencies and internal RBS records.

You have rights in relation to automated decision making. If you want to know more please see our full privacy notice at [www.natwest.com/privacy](http://www.natwest.com/privacy) or contact us at NatWest - 03457 888 444, Overseas - +44 3457 888 444, Minicom - 0800 404 6161.

In order to prevent and detect fraud and/or money laundering, the information provided in this application may be checked with fraud prevention agencies. If fraud is identified or suspected details may be recorded with these agencies to prevent fraud and money laundering.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the services and financing to you.

When credit reference and fraud prevention agencies process your information, they do so on the basis that they have a legitimate interest in preventing fraud and money laundering, to protect their business and to comply with laws that apply to them.

**(b) With other RBS companies**

We and other RBS companies worldwide will use the information you supply in this application (and any information we or other RBS companies may already hold about you) in connection with processing your application and to assess your suitability for our products.

If your application is declined we will normally keep your information for up to 5 years, but we may keep it for longer if required by us or other RBS companies in order to comply with legal and regulatory requirements.

We and other RBS companies may use your information in order to improve the relevance of our products and marketing.

### (c) With other third parties

The information provided in this application may be used for compliance with legal and regulatory screening requirements, including confirming your eligibility to hold a UK bank account and sanctions screening.

We may be required to disclose certain information to regulators, government bodies and similar organisations around the world, including the name, address, tax number, account number(s), total gross amount of interest paid or credited to the account and the balance or value of the account(s) of our customers to HM Revenue and Customs (“**HMRC**”). HMRC may exchange this information with other countries’ tax authorities.

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### 5. Confirming your agreement

By continuing with this application, you confirm you have read and understood how we may use your information in the ways described above and are happy to proceed.

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### 6. Marketing information

RBS would like to keep you informed by letter, phone, email and text message about products, services and offers that we believe may be of interest to you. If you do not wish us to contact you for these purposes, please place a cross in the box.

RBS will not share your information with third parties for their own marketing purposes.

### Communications about your account

Notwithstanding your marketing choices above, we will contact you with information relevant to the operation and maintenance of your account by a variety of means including online banking, mobile banking, email, text message, post and/or telephone.

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### 7. Your right to cancel

You have a period of 14 days within which to cancel your account.

The cancellation period begins on the later of the following two dates:

- (a) the date your account is opened;
- (b) the first date on which you have received a copy of each of the following: **Savings Account Terms; Help to Buy: ISA Key Features** and **the Information Sheet for Help to Buy: ISA**

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### 8. Declaration and signature

I declare that:

1. All subscriptions made, and to be made, belong to me.
2. I am 16 years of age or over.
3. I have not subscribed and will not subscribe more than the overall subscription limit in total to any combination of permitted ISAs in the same tax year.
4. I have not subscribed and will not subscribe to another cash ISA in the same tax year that I subscribe to this cashISA.\*
5. I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform National Westminster Bank Plc if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.
6. The information supplied on this application form is true and correct to the best of my knowledge and belief and I undertake to notify you promptly of any changes to this information.
7. I authorise National Westminster Bank Plc to (a) hold my cash subscriptions, ISA investments, interest, dividends, and other rights or proceeds in respect of those investments and any other cash (b) make on my behalf any claims to relief from tax in respect of ISA investments (c) return excess funds which cause the account to over subscribe for the purpose of the ISA overall subscription limit or the Help to Buy: ISA Scheme Rules and (d) to provide and disclose information about my ISA to third parties as described in the Help to Buy: ISA Scheme Rules.
8. I hold a copy of **Savings Account Terms** and **the Information Sheet for Help to Buy: ISA**. I accept that, upon signing this application, I will become bound by the terms contained in those documents.
9. I have received the Information Sheet relating to the protection of my deposits held with National Westminster Bank Plc which are covered by the Financial Services Compensation Scheme.

## 10. Your Product Choice

You are aware of the range of savings accounts that NatWest offer and have chosen to open a Help to Buy: ISA. You are planning to use this account to save towards owning your first home and are aware that you can pay in up to £1,200 in the month first funded and then up to £200 per month. You are also aware that you may only hold one Help to Buy: ISA at a time.

\*NB if you make subscriptions to a Help to Buy: ISA, you may make subscriptions to another NatWest cash ISA in the same tax year up to the overall subscription limit.

### Help to Buy: ISA Eligible Customer Declaration

I confirm, for the benefit of the Administrator and HM Treasury, that by making this Eligible Customer Declaration:

1. I do not own, and never have owned, any interest in land, whether in the United Kingdom or elsewhere, which:  
(A) is:
  - (i) in England or Wales:
    - (a) freehold;
    - (b) leasehold, where the lease was originally granted for a term certain exceeding 21 years; or
    - (c) commonhold; or
  - (ii) in Scotland, registered or recorded, or would be capable of being registered or recorded, as a right of absolute ownership in the Land Register of Scotland or General Register of Sasines in Scotland, as applicable; or
  - (iii) in Northern Ireland:
    - (a) freehold; or
    - (b) leasehold, where the lease was originally granted for a term certain exceeding 21 years; or
  - (iv) an equivalent interest in land to the interests in land listed in paragraphs (A)(i) to (iii) above under the laws of any jurisdiction outside the United Kingdom;  
(B) comprises a building that is used or suitable for use as a dwelling, or is in the process of being constructed or adapted for such use; and  
(C) (i) which I acquired as a purchaser by way of sole or joint ownership; or  
(ii) which entitles me to possess or occupy that land.
2. I have not previously received payment of a Bonus under the Help to Buy: ISA Scheme Rules (unless the full amount of such Bonus has subsequently been repaid to the Administrator in accordance with the Scheme Rules).
3. I have not paid, and will not pay, into this Help to Buy: ISA more than the applicable monthly allowance, as set out in the Scheme Rules.
4. I understand that I can only hold one Help to Buy: ISA at any time.
5. I have been supplied with, or have had made available to me, a copy of the Scheme Rules, or have been provided with, or had made available to me, a link to a website where the Scheme Rules can be accessed, and I agree to be bound from the date of this agreement as an Eligible Customer by the Scheme Rules, as such may be amended and/or restated from time to time.

Customer signature

Date (DD/MM/YYYY) \_\_\_\_\_

**Please ensure that your signature is inside the box as it will be stored electronically and may be used for verification purposes.**

If you are signing this application as a Power of Attorney for an investor who is incapacitated, please indicate the nature of the incapacity:

- Mental incapacity – a copy of the Enduring Power of Attorney documentation, which has been registered at the Court of Protection, must be provided (or, in Scotland, please provide a copy of the Continuing Power of Attorney, or the court order granted under the Adults with Incapacity (Scotland) Act 2000, or other authorising documentation, together with any certificate of registration of such documents with the Office of the Public Guardian (as appropriate)).
- Physical incapacity – a copy of the General or Enduring Power of Attorney documentation must be provided (or, in Scotland, please provide a copy of the Continuing Power of Attorney, or the court order granted under the Adults with Incapacity (Scotland) Act 2000, or other authorising documentation, together with any certificate of registration of such documents with the Office of the Public Guardian (as appropriate)).

Please take your completed application form to your local NatWest branch. Please note, you may be required to provide proof of identity.

**9. Regular Saver** – Only complete if you wish to set up a Standing Order to your Help to Buy: ISA. Remember that your monthly instalments cannot exceed your monthly subscription limit of £200. This Standing Order instruction will be sent to your Bank/Branch.

To \_\_\_\_\_ Bank \_\_\_\_\_

**9.1. Account to be debited**

Account name \_\_\_\_\_

Account number

Account holding branch \_\_\_\_\_

Sort code

**9.2. NatWest ISA to be credited**

Account name (if different from above) \_\_\_\_\_

Account number you wish to credit  
(NatWest to complete)

Sort code of the account you wish to credit  
(Branch to complete)

Payment reference – this will be shown  
on your ISA statement

**9.3. About the payment**

The payments to be made **monthly**

Amount details – how much would you like to pay? £

(maximum monthly allowance £200)

Date of first payment  
(this must be at least 7 working days from  
the date you submit this form) (DDMMYYYY)

Payments will be made until you cancel this instruction.

**9.4. Confirmation**

Customer signature

Date (DD/MM/YYYY) \_\_\_\_\_

Please ensure that you also sign the ISA application declaration in Section 8 of this form.

**Please complete and sign this form, then send it to the following address:**

**NatWest Mailroom  
1 Hardman Boulevard  
Manchester  
M3 3AQ  
Depot Code: 049.**

**Please note, you must also complete and sign a "Reinstatement Request" form and send it along with your 'Purchase Failure Notice' to the following address:**

**NatWest  
Customer Service Operations  
Chatham  
Waterside Court  
Chatham Maritime  
Chatham  
ME4 4RT**

**Alternatively, you can take both forms into a branch of your choice where a member of our staff will go through the form with you and answer any questions you have.**



**For Branch or Relationship Manager use only**

Existing CIN

Is the 'V' marker present? Yes  No

If 'No', undertake the KYC process

Lead code

Seller code

Is the customer relationship managed? Yes  No

Where the form has been signed by a Power of Attorney for an investor, who is incapacitated, I confirm the following documentation is attached:

- Mental incapacity
- Enduring Power of Attorney that has been registered at the Court of Protection (England)
  - Continuing Power of Attorney with certificate of registration with the office of the Public Guardian (Scotland)
- Physical incapacity
- General or Enduring Power of Attorney (England)
  - Continuing Power of Attorney with certificate of registration with the office of the Public Guardian (Scotland)

Please note that where a customer wishes to pay a cheque into the ISA, the cheque must either be diarised at the branch and paid into the ISA once it has been opened OR paid into another account and a transfer instruction completed.

Please confirm you have obtained customer agreement as to which action they would prefer to take.

**For CSC use only**

ISA number

Sort code



**Braille, large print or audio format?**

If you'd like this information in another format, call us on **0800 255 200** (Minicom 0800 404 6161)