# **Third Party Mandate**



Authority by customer(s) for another person to operate account(s) and to give instructions. A person or persons being added to your account is referred to as a third party within this mandate. Please note this covers instructions in writing, by telephone and/or electronic means. (not to be used by Trustees, Company, Partnership, Limited Liability Partnership, Club, Society or Unincorporated Body).

Please complete this form in BLOCK CAPITIALS with black ink. So that we can complete your application, we'll need you to visit any of our branches with two forms of ID and your completed mandate \*\*

## 1. Authority

I/We, the undersigned (full names),

hereby authorise you, National Westminster Bank plc ("You/Your") to accept and act on instructions on my/our account(s) with You from the third party named in this mandate and in accordance with **section 9 below**.

#### How we will use your information

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process.

When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at www.natwest.com/privacy

#### Who we are

The organisation responsible for processing your personal and financial information is NatWest, a member of The Royal Bank of Scotland Group (RBS).

2. Account details – Mair	account to which the third party is being added
Account name	
Account holding branch	
Account number	Sort code
Additional account(s) to w Account number	vhich the third party is to be added Sort code Account number Sort code
3. Third party personal d	letails
Are you an existing NatWe	est customer? Yes No
If 'Yes', please provide	Account number Sort code
Account name	Go to Section 3.1
If 'No', please complete the	e details below
Gender	Male Female
Title	Mr Mrs Miss Ms Mx Other
First name	(please specify)
Middle name(s)	
Surname	
Other known name (e.g. alias name)(if applicable)	
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## Permanent residential address

House name	(only complete if registered with Royal Mail)
House/flat number (If applicable)	
Street name	
Town	
City	
Postcode	OR Overseas country
Date of entry to this addre (e.g. 01JUN2005)	ess
Previous address, if you h	ave lived at the above address for less than three years.
House name	(only complete if registered with Royal Mail)
House/flat number (If applicable)	
Street name	
Town	
City	
Postcode	OR Overseas country
Postcode Date of entry to this addre (e.g. 01JUN2005)	
Date of entry to this addre	
Date of entry to this addre (e.g. 01JUN2005)	
Date of entry to this addre (e.g. 01JUN2005) Home telephone number	
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number	
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number	
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number E-mail address Memorable word	
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number E-mail address Memorable word	ess   Please choose a memorable word of no more than 15 characters. This may be used to confirm
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number E-mail address Memorable word Memorable word	ess   Please choose a memorable word of no more than 15 characters. This may be used to confirm
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number E-mail address Memorable word Memorable word	ess   Please choose a memorable word of no more than 15 characters. This may be used to confirm certain transactions   Please input a memorable word reminder if you forget your memorable word a member of our
Date of entry to this addre (e.g. 01JUN2005) Home telephone number Work telephone number Mobile number E-mail address Memorable word Memorable word	ess   Please choose a memorable word of no more than 15 characters. This may be used to confirm certain transactions   Please input a memorable word reminder if you forget your memorable word a member of our

Do you hold any other Nationalities/Citizenships? Yes No					
If 'Yes' list here					
De veu held mere than 2 Nationalities/Citizenshine2					
Do you hold more than 3 Nationalities/Citizenships? Yes No					
Date of birth (DD/MM/YYYY)					
Country of birth					
Place of birth (town)					
Where are you resident for tax purposes?					
What is your tax number/       Please enter the Tax Identification/         social security number/other       Reference Number, or local equivalent					
local equivalent (if known)? United Kingdom please leave blank.					
Are you resident for tax purposes in any other countries? Yes No					
If 'Yes' list here and provide your tax number/social security number or local equivalent (if known).					
Country Tax number					
Country Tax number					
Country Tax number					
Are you tax resident in more than 3 countries? Yes No					
Do you have tax paying obligations to the United States of America? Yes No					
4. Account features for third party					
Would you like a book and/or Debit/ATM card on any of the previously mentioned account(s)?					
If 'Yes', please specify below Note – some features may not be applicable for all accounts.					
Debit/ATM Card Cheque book Paying in book					
Account number(s)					
Debit Card Cheque book Paying in book					
Debit Card Cheque book Paying in book					
Debit Card Cheque book Paying in book					

# 5. Terms and Conditions

For a copy of the Terms and Conditions (including those relating to any cards which may be issued to you) relating to the account(s) to which you are being added please visit www.natwest.com or contact your nearest branch.

#### 6. How we will use and share your information

## **Credit Reference and Fraud Prevention agencies**

We may request information about you/your business and the proprietors of that business from credit reference agencies to help verify your identity to comply with laws that apply to us. This request will not affect your ability to obtain credit (for example for a loan or credit card) in the future.

Application decisions may be taken based on solely automated checks of information from credit reference agencies and internal RBS records. You have rights in relation to automated decision making. If you want to know more please see our full privacy notice at www.natwest.com/privacy or contact us at NatWest- 03457 888 444, Overseas- +44 3457 888 444, Minicom- 0800 404 6161.

In order to prevent and detect fraud and/or money laundering, the information provided in this application may be checked with fraud prevention agencies. If fraud is identified or suspected details may be recorded with these agencies to prevent fraud and money laundering.

If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the services and financing to you.

When credit reference and fraud prevention agencies process your information, they do so on the basis that they have a legitimate interest in preventing fraud and money laundering, to protect their business and to comply with laws that apply to them.

## With other **RBS** Companies

We and other RBS companies worldwide will use the information you supply in this application (and any information we or other RBS companies may already hold about you) in connection with processing your application.

We and other RBS companies may use your information in order to improve the relevance of our products.

If your application is declined we will normally keep your information for up to 5 years, but we may keep it for longer if for as long as it is required by us or other RBS companies in order to comply with legal and regulatory requirements.

We and other RBS companies may use your information in order to improve the relevance of our products and marketing.

## With other third parties

The information provided in this application may be used for compliance with legal and regulatory screening requirements, including confirming your eligibility to hold a UK bank account and sanctions screening.

We may be required to disclose certain information to regulators, government bodies and similar organisations around the world, including the name, address, tax number, account number(s), total gross amount of interest paid or credited to the account and the balance or value of the account(s) of our customers to HM Revenue and Customs ("**HMRC**"). HMRC may exchange this information with other countries' tax authorities.

#### 7. Confirming your agreement

By continuing with this application you confirm that you have read and understood how we may use your information in the ways described above and are happy to proceed. You authorise us to pass information about you and your actions on the account to the primary account holder.

# 8. Third party confirmation

I agree to be added to all accounts as set out in Section 2 of this form.

Third party signature

Name

Date (DD/MM/YYYY) \_\_\_\_

**9. Customer confirmation** – If the account to which the third party is being added is a joint account, then the confirmation is to be signed by all account holders.

The account holder(s) agree that:

- You may accept and rely on all instructions given by the third party named in Section 3 (third party) even if they create a debt on my/our account.
- I am/we are responsible for payment of any debt which arises on my/our accounts.
- You may accept and rely on instructions given by the third party to release items held in security or safe custody in my/our name.
- I/we understand that the Terms which apply to my/our accounts will also apply to all instructions provided by the third party.
- I/we understand that the third party may access all information relating to the accounts including personal information.
- I/we understand that the third party will be able to make payments between the accounts and other accounts that they hold with us with no additional authentication.
- If more than one person is named as a third party for the account(s) You may accept instructions from any one of them.

Signature(s) of all account holder(s)

Customer signature	Joint Account signature
Name	Name
Date (DD/MM/YYYY)	Date (DD/MM/YYYY)

\*\*If PoA has been applied to the account please ensure the main account holder has signed for any amendments to the account (if applicable)\*\*

For Branch or Relationship Manager use only						
Section One I confirm that the party/parties signing section 9 of thi has/have been identified as the account holder(s) in a	Yes					
<b>Section Two</b> For existing bank customers being added as a Third P	Yes	No				
(if 'Yes' is ticked please tick N/A Boxes on the Section 3 (if 'No' is ticked ensure full KYC checks and the below 3		_				
Section Three For new to bank customers, please ensure the following	ng is attached:					
- Completed new account sanctioner checklist	Yes	N/A				
- Copied and certified identification and address verif	Yes	N/A				
Section Four If a Debit/ATM Card is to be issued ensure Terms & Conditions leaflet is handed out to the Main Account Holder(s)						
For existing customers, please ensure the signature on the Third Party Mandate matches the signature held on bank records.						
Staff signature	Staff name					
	Location					
	Contact number					
Date (DD/MM/YYYY)						
Please forward to your RCSC						
If the form is incomplete or inaccurate then it will be returned to your branch and the request not progressed						