

# Business Cash Card

## Add or Close Customer Site Form



When filling out this form by hand, please complete in BLOCK CAPITALS and in black ink. When filling out this form on screen, please use the tab key to move between the relevant fields. Ensure you do **not** use the return or enter keys.

### How will we use your information?

Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at [www.natwest.com/privacy](http://www.natwest.com/privacy).

### Who we are

The organisation responsible for processing your personal and financial information is National Westminster Bank Plc, a member of NatWest Group.

The personal information collected here will only be used to confirm your identity in the event that we have contact with you via telephone.

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### 1. Business details

Business / Organisation name

User name

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### 2. Adding or closing a business site (This also could relate to a branch/store)

To add a site  or to close a site (Please note closing a site will cancel all cards associated to the site)

Site/Store/Branch name

Site reference (optional)

Site address line 1

Address line 2

Address line 3

Address line 4

Postcode

Account number

Sort code

**The rest of this section only needs to be completed if you are adding a site. Please ensure ALL sections are completed.**

Cash Withdrawal Limit for site

These details are related to the site Administrator

Title      Mr      Mrs      Miss      Ms      Other      If 'other' please specify

First name

Surname

Date of birth      (dd/mm/yyyy)

Preferred daytime contact number

Email address

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### 3. Authorisation by the business/organisation

Signed in accordance with the bank account mandate

Authorised signature(s)

Name (title, first name and surname)

Date

Authorised signature(s)

Name (title, first name and surname)

Date

Once completed and signed, please scan the form and email to: [BusinessCashCard@natwest.com](mailto:BusinessCashCard@natwest.com)