

3. Format of Standby Letter of Credit - please select one of the following options

Bank's standard wording

OR

In the format attached

(Please ensure that all details required for completion are provided)

V

OR

If the format required has already been submitted and reviewed, please enter the reference

D W

4. Amount of Standby Letter of Credit

Currency (in words)

Amount (in words)

Currency code

Amount (in figures)

5. Beneficiary details

Beneficiary's name

Address line 1

Address line 2

Address line 3

Address line 4 OR country

Postal code

Contact name

Position held

Preferred daytime contact number
(including extension if applicable)

Fax number

6. Brief description of goods/services/purpose of Standby Letter of Credit

7. Details of Standby Letter of Credit terms

Expiry date

Place of expiry

NatWest

OR

Advising bank

Available for payment at

NatWest

OR

Advising bank

7.1 Documents required in the event of a claim

7.1.1 Certified true and correct copy invoice(s)

7.1.2 Certified true and correct copy transport document, evidencing shipment of the goods. Please specify the type below.
(e.g. Bills of Lading, AWB, CMR) _____

7.1.3 Beneficiary statement (signatures appearing thereon to be authenticated by their bankers) that the customer has failed to make payment to them within

(e.g. 30 days from date of invoice).

8. Special instructions - please enter any special instructions here (for example, any additional delivery instructions for the Standby Letter of Credit)

9. Account details

Sterling account number Sort code

Currency account number (if applicable)

Please debit all charges to: Sterling account **OR** Currency account

Please debit all payments to: Sterling account **OR** Currency account

10. Standby Letter of Credit Agreement

THIS APPLICATION AND THE BANK'S TRADE SERVICES TERMS TOGETHER FORM AN IMPORTANT AGREEMENT. YOU SHOULD TAKE LEGAL ADVICE BEFORE SIGNING.

The Trade Services Terms are available to be read and printed online. To access the Terms go to www.natwest.com/terms and enter **tst1209**

Alternatively, a copy can be obtained from the Customer's Relationship Manager.

By signing:

- the Customer confirms the details on the Application are correct.
- the Customer agrees to the Trade Services Terms.

Signed in accordance with the authority held by the Bank

For (name of company/firm)

Customer signature(s)

Name _____

Name _____

Date _____

Date _____

The last page should be retained by the Customer.

GUIDANCE NOTES

The numbering below corresponds to the sections on the form. Please complete all sections ensuring the information reflects your contract terms.

2. Method of issue

Please select one of the following options:

Please issue by Mail OR Courier

If the Standby Letter of Credit is to be issued by the Bank and the beneficiary needs to be advised by fax that it has been issued, please indicate this in Section 8, 'Special instructions'. Please include the beneficiary's fax number and a contact point.

OR

Standby Letter of Credit advised through an overseas bank

OR

Standby Letter of Credit advised and confirmed by an overseas bank

OR

Standby Letter of Credit issued by an overseas bank

Where the beneficiary has nominated a bank, or one is required by the contract and/or local rules and regulations, the bank's name and branch address, if known, should be entered here.

3. Format of Standby Letter of Credit

Please select one of the following options:

Bank's standard wording

If this box is marked the Bank will endeavour to incorporate your details into one of its standard texts (copies of which are available on request).

OR

In the format attached

When a non-standard text is needed, more time is required before the Standby Letter of Credit can be issued. It is, therefore, important to submit your application as early as possible. The Bank will examine the text and, if satisfactory, will issue the Standby Letter of Credit. If the wording is not satisfactory, the Bank will amend the text. Prior to issuing the Standby Letter of Credit, the Bank will advise you of any amendments. Additional charges may be levied for approving/issuing non-standard text Standby Letters of Credit. This charge is dependent on time taken and complexity.

6. Brief description of goods/services/purpose of Standby Letter of Credit

Please enter the details to identify the transaction that the Standby Letter of Credit covers.

7. Details of Standby Letter of Credit terms

These will be incorporated into the Standby Letter of Credit.

8. Special instructions

Please enter any special instructions here (for example, any additional delivery instructions for the Standby Letter of Credit). All instructions must be clear and comprehensive.

If there is insufficient space to incorporate all special instructions on the application form, they should be detailed on a separate sheet and attached to the form. Make sure that you indicate on the form that special instructions are attached.

Please note:

Charges

The Bank charges for providing Standby Letters of Credit. Please refer to your Relationship Manager for details. In addition, there may be Overseas Issuing/Advising/Confirming Bank and/or other charges for telex, postage, amendments, legal fees etc, together with local Stamp Duty/Taxes and such charges, all of which will be for your account.



Standby Letter of Credit Agreement

THIS APPLICATION AND THE BANK'S TRADE SERVICES TERMS TOGETHER FORM AN IMPORTANT AGREEMENT. YOU SHOULD TAKE LEGAL ADVICE BEFORE SIGNING.

The Trade Services Terms are available to be read and printed online. To access the Terms go to www.natwest.com/terms and enter `tst1209`

Alternatively, a copy can be obtained from the Customer's Relationship Manager.

By signing:

- the Customer confirms the details on the Application are correct.
- the Customer agrees to the Trade Services Terms.