

Please complete this form in BLOCK CAPITALS and in black ink
 Upon completion, please send to:
 NatWest Bank, Trade Services, 2nd Floor, Aldgate Union,
 PO Box 66891, 10 Whitechapel High Street, London, E1W 9FQ,
 Depot Code 190. Telephone 020 7672 7230
 SWIFT code NWBKGB2L Fax 020 7672 6221

Collections Centre use									
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1. Key collection information

Customer name and address

Customer reference

Amount of collection

Currency

Tenor (e.g. Sight/60 Days Sight/30 Days after Shipment etc)

Contact name

Preferred daytime contact number

Fax number

Buyer/Drawee bank name and address

Deliver documents against:

Acceptance

OR Payment

OR Special instruction (Section 5)

2. Documents

Bill of exchange Original Bill of lading Parcel post rec't

Comm'l invoice Multi-modal trans Ins pol/cert

Certified invoice Air waybill Cert of origin

Please deal with the enclosed remittance in accordance with instructions marked below.

3. Charges

Collect all charges outside of the UK from buyer/drawee Charges outside of the UK may be waived Yes No

Additionally, collect NatWest charges from buyer/drawee NatWest charges may be waived Yes No

All charges to be paid by ourselves



1. Instructions

The following instructions are given by the Bank to the collecting Bank and are applicable except in so far as they may be modified or contradicted by any special instructions from the Customer.

- 1.1 Acknowledge receipt, quoting both your and our reference numbers.
- 1.2 If documents are not taken up on arrival of goods please advise us, stating reason (all charges accrued on the goods are for the principals account).
- 1.3 Advise reasons for refusal to us and confirm case of need, where given, has been advised.
- 1.4 Advise acceptance and due date.
- 1.5 Send all advices by **SWIFT** unless instructed otherwise.
- 1.6 Term bills not already accepted should be presented immediately upon receipt and after acceptance, should be held for payment at maturity.
- 1.7 When collections cover consignments addressed to yourselves by parcel and/or airfreight, the relative packages should be released in accordance with the instructions given for the release of documents.
- 1.8 If documents of title are attached and are not taken up on arrival of the consignment or any difficulty arises, please advise us, stating the reason.

Meanwhile, please ensure that the goods are properly protected but do not insure them.

All charges accrued on the goods are for the buyer/drawee's account.

Failure on your part to comply with all instructions given will be at your sole responsibility.

Subject to Uniform Rules for Collection URC522, ICC Publication.

It must be understood that we assume NO responsibility for the correctness, validity or genuineness of any of the drafts or documents handed to us referring to the goods, the subject of bills collection or for the description, quality, quantity or delivery of the goods which the documents may purport to represent.

2. On transactions drawn in countries with strict exchange control regulations the Bank may give the following instructions to the collecting Bank in order to protect the goods and the Customer's interests:
If necessary accept a deposit in local currency together with the buyer/drawee's written undertaking to take all possible action to ensure prompt remittance of (currency name) and to make good any exchange loss. 'Advise date paid in local currency'.

Export Collection Agreement

The Trade Services Terms are available to be read and printed online. To access the Terms go to www.natwest.com/terms and enter **tst0710**

Alternatively, a copy can be obtained from the Customer's Relationship Manager.

By signing:

- the Customer confirms the details on the Application are correct.
- the Customer agrees to the Trade Services Terms.